

Columbia Community Foundation
4-30-2013 Scholarship Selection Meeting Minutes

Meeting discussion began at 6:37 PM.

Members Present: Frank Berg, Wayne Brassell, John Brocklehurst, Jack Callaghan, Pam Coleman, Don Hagen, Deborah Hitchcock, Dennis Ross, Patty Rolko, Doug Spielberger.

Members Absent: Rita Ross.

1. Scholarship Committee Report.
 - a. Discussion regarding the rating process.
 - i. Consideration was given to ranking each applicant as first, second, third, etc. instead of on a point system.
 - Questions were raised regarding if this would skew the results.
 - b. Discussion regarding future considerations.
 - i. Consider removing the extra-curricular activity list.
 - ii. Consider hiding the name of the college/university and intended major.
 - iii. Consider reducing the scale to a 5 point scale instead of a ten point scale.
 - iv. Consider limiting the amount of words allowed in the essays.
 - v. Consider creating questions that prompt students to write an essay that speaks toward the purpose stated in the description of the scholarships:
 - LMM Scholarship = Teaching and Helping in the school and community.
 - CCF Scholarship = Giving to and serving the community.
 - CCOC = Business owning or management.
 - c. Discussion regarding awarding multiple scholarships to the same recipient.
 - i. Discussed spreading the awards to all different recipients.
 - ii. The same student placing high for more than one scholarship shows consistency among the ratings.
 - iii. Members agreed that the three scholarships should all be rated and awarded as three separate scholarships.
 - If the same student applies for all three scholarships and places in all three, that student should be awarded all three scholarships that were earned.
 - d. Discuss and choose 2013 Columbia Community Foundation Scholarship winners.
 - i. Members reviewed the applicant information and scores.
 - ii. Motion by Jack Callahan to award the \$3,000.00 Columbia Community Foundation Scholarship to the highest scoring applicant (applicant #7), the \$2,500.00 Columbia Community Foundation Scholarship to the second highest scoring applicant (applicant #11), and the \$2,000.00 Columbia Community Foundation Scholarship to the third highest scoring applicant (applicant #5).
Seconded by John Brocklehurst.
Vote:10 For, 0 Against, 0 Abstain.
Motion passed.
 - e. Discuss and choose 2013 Lucille MacClellan Memorial Scholarship winners.
 - i. Members reviewed the applicant information and scores.
 - ii. Motion by Dennis Ross to award the two \$1,000.00 Lucille MacClellan Memorial Scholarships to the two highest scoring applicants (applicant #5 and applicant #8).
Seconded by Doug Spielberger.
Vote: 9 For, 1 Against, 0 Abstain.
Motion passed.
 - f. Discuss and approve 2013 Columbia Chamber of Commerce Scholarship winner.
 - i. Members reviewed the applicant information and scores.
 - ii. Motion by Patty Rolko to award the Columbia Chamber of Commerce Scholarship to the highest scoring applicant (applicant #6).
Seconded by Wayne Brassell.
Vote: 10 For, 0 Against, 0 Abstain.
Motion passed.
 - g. Notification of winners.
 - i. Pam will contact the school to inform them of the winners.

- ii. Debi will send letters out to all applicants informing them either that they were selected, not selected, or disqualified.
- iii. Debi will send a letter to the guidance counselor to notify the school in writing of who the winners are.
- iv. Debi will send a letter to the Chamber to notify them of the winner of the CCOC scholarship.
- h. Discussion regarding Senior Awards Night.
 - i. Pam will present the awards.
 - ii. Debi will print the certificates for the winners and place them in the award folders.
- 2. Open Discussion.
 - a. The Senior Citizen Breakfast will be on May 3, 2013.
 - The Key Club will be taking over the Senior Citizen breakfast next year.
 - b. A local towing business owner is interested in assisting with the Safe Driving Program.
 - Consideration should be given to including this person in future planning of the program.
 - A suggestion was made to have incentives available for students who complete the program.

Motion by Dennis Ross to adjourn.

Seconded by Pam Coleman.

Vote: 10 For, 0 Against, 0 Abstain.

Meeting adjourned at 8:09 PM.

The next board meeting is scheduled for Wednesday May 8 at 6:30 PM at Columbia Hills Country Club.

Minutes approved 5/8/13.