

Columbia Community Foundation
Minutes: Board of Directors Meeting 8/14/2013

Call to Order: 6:37 PM by Wayne Brassell, presiding

Members:

Frank Berg	Absent	Wayne Brassell	Present
John Brocklehurst	Present	Jack Callaghan	Present
Pamala Coleman	Present	Don Hagen	Absent
Patty Rolko	Absent	Dennis Ross	Present
Rita Ross	Present	Doug Spielberger	Present

- 1) Discussion about inviting scholarship recipients to the gala. Pamala will invite all three ladies to speak about the importance of the scholarships.
- 2) Review minutes from July 10th meeting
 - a) Motion by Wayne to approve the minutes, seconded by Dennis
 - b) Vote: 6 Yes, 1 Abstain, Motion carries
- 3) Open discussion about the donor reception
 - a) General agreement that it went well and was well received by the donors
 - b) Unveiling of the Clock Wall – at least three people came forward to donate
- 4) Treasurer's report – Doug
 - a) Motion by Doug to pay invoice from Bert's Tree Service for work done at Community Corner
 - b) Seconded by Pamala
 - c) Vote: 7 Yes, 0 Abstain, Motion carries
- 5) Secretary's report – Jack Callaghan
 - a) Votes to affirm e-votes for payments to Willowleaf Studios for lettering, Outdoor Lighting Perspectives for Lighting, Electric Time (clock) and SoundCom (monitor for presentations)
 - b) Seconded by Wayne
 - c) Vote: 7 Yes, 0 No, motion carries
- 6) Scholarship Committee Report – Pamala Coleman
 - a) Scholarship fulfillment letters being revised, sent
- 7) Chamber of Commerce and CCF will cosponsor Valentine's Dance 2/14/2014
 - a) Wayne suggests Columbia Ballroom as venue
 - b) Pamala volunteers to chair Valentines Dance committee
- 8) Media Committee Report – Jack Callaghan
 - a) Releases published since last meeting.

Columbia Community Foundation
Minutes: Board of Directors Meeting 8/14/2013

Page 2 of 3

- 9) Technology Committee Report – Jack Callaghan
 - a) Website hits: July 4638
 - b) Created Wall Clock page on website, plus Wall Clock Donations page
 - c) Placed Wall Clock announcement and Save the Date notice for the Gala on homepage
 - d) Facebook page to be updated with Wall Clock progress

- 10) Grants Committee Report – Dennis Ross
 - a) No new grant requests received, some inquiries about financial help for student athletes

- 11) Policy Committee – Wayne for Don
 - a) Don Hagen suggests three corrections as part of the Policy review;
 - i) the term ‘Executive Council’ should be changed to ‘Board of Directors’ throughout.
 - ii) The term ‘Annual’ should be changed to ‘regular monthly’ with regard to meetings
 - iii) The term ‘proxy’ be eliminated
 - b) Motion by Jack to approve the suggested corrections, Seconded by John
 - c) Vote: 7 For, 0 Against – motion carries

- 12) Marketing & Fundraising Committee Report – Wayne Brassell
 - a) Wayne reports he, Jack & Brenda Callaghan will work on marketing brochure

- 13) Gala Committee Report
 - a) Wayne willing to consider ending the Gala Crystal, possibly in favor of some other less expensive takeaway possibly wall clock portrait
 - b) Gala committee working on invitation redesign,
 - c) Dennis volunteers to investigate vendor for souvenir photos at the Gala
 - d) Jack will work on pre-produced Powerpoints bios on each of the honorary chairs
 - e) Need someone to take charge of the procuring and cataloging Auction items

- 14) Wayne updates Clock Wall project progress and schedule
 - a) Wayne suggests that memorial donations from the Hart and Brocklehurst families, plus the Citizens for Zoning Abuse funds be earmarked for the northwest Community Corner Project and that they be notified of that.
 - b) Motion by Wayne to earmark Hart and Brocklehurst memorial contributions to the Clock Wall project with acknowledgement to the families, seconded by Doug
 - c) Vote: 6 For, 0 Against – motion carries
 - d) Motion by Wayne to earmark the funds donated by the former Citizens Against Zoning Abuse group be earmarked to the Clock Wall project with acknowledgement to CAZA, seconded by Doug

Columbia Community Foundation
Minutes: Board of Directors Meeting 8/14/2013

Page 3 of 3

- e) Vote: 6 For, 0 Against – motion carries
- f) Further discussion that the funds raised for the project exceed the cost the remainder should be earmarked for future repair and maintenance to the corner.
- g) Discussion about the recognition plaque for the Clock Wall project, board decides to withhold judgement on recognition levels until after all the donations are in.

15) Old Business

- a) LED Safety Signs due to be shipped soon
- b) Office printer update,
 - (i) Frank and Jack concur in recommending purchasing Lexmark CX410DE printer
 - (ii) Available from Davtech Computer Center \$495, free shipping (usually \$649)
 - (iii) No motion, printer issue tabled

16) Motion to Adjourn by Dennis , Second by Rita

- i) Vote: Unanimous by acclamation
- ii) MEETING ADJOURNED 9:05 PM