

Columbia Community Foundation
Minutes: Board of Directors Meeting 7/10/2013

Call to Order: 6:30 PM by Wayne Brassell, presiding

Members:

| | | | |
|-------------------|---------|----------------|---------|
| Frank Berg | Present | Wayne Brassell | Present |
| John Brocklehurst | Present | Jack Callaghan | Present |
| Pamala Coleman | Present | Don Hagen | Present |
| Patty Rolko | Present | Dennis Ross | Present |
| Rita Ross | Absent | Doug Spielberg | Present |

- 1) Presentation by Brian Kljun – potential investment advisor (90 minutes)
 - a) Motion by Jack to assign Foundation investment management to Brian Kljun’s firm, Seconded by Dennis
 - b) Vote: 9 Yes, 0 No, motion carries unanimously
 - c) Account to be transferred within 30 days, Wayne to notify Joy Mitchell
 - d) Investment policy to be revised within 120 days
 - e) Chair appoints committee to revise investment policy consisting of Wayne, John, Don, Dennis, and Frank.
- 2) Review minutes from May 8th meeting
 - a) Motion by Wayne to approve the minutes, seconded by Frank
 - b) Vote: 8 Yes, 1 Abstain, Motion carries
- 3) Review minutes from June 12th meeting
 - a) Motion by Pamala to approve the minutes, seconded by Dennis
 - b) Vote: 8 Yes, 1 Abstain, Motion carries
- 4) Treasurer’s Report– Doug Spielberg
 - a) Motion by Wayne to spend up to \$300 for a tricolor Beech tree to be planted in memory of Rae Brocklehurst and a memorial plaque. Seconded by Patty
 - b) Vote: 8 Yes, 1 Abstain, Motion carries
- 5) Assistant Treasurer’s report – Patty Rolko
 - a) All donation receipts have now been sent to Rae Brocklehurst memorial donors
- 6) Secretary’s report – Jack Callaghan
 - a) Favorable input from Board on new format for the minutes
- 7) Scholarship Committee Report – Pamala Coleman
 - a) Checks to be sent to recipients’ schools
- 8) Media Committee Report – Jack Callaghan

Columbia Community Foundation
Minutes: Board of Directors Meeting 7/10/2013

Page 2 of 3

- a) Releases published since last meeting:
FAQ brochure designed and printed for Homecoming Booth

9) Technology Committee Report – Jack Callaghan

- a) Website hits: May 5313, June 6491,
- b) Fall Gala pages combined into single revised Fall Gala page
- c) Animation added to “Sharing Today...Investing in Tomorrow”

10) Grants Committee Report – Dennis Ross

- a) No new grant requests received

11) Policy Committee – Don Hagen

- a) Don reports he is about 2/3rds of the way through existing policies, revisions to be presented for board approval when complete
- b) Discussion of board member selection process

12) Marketing & Fundraising Committee Report – Wayne Brassell

- a) Wayne Brassell reports no response from marketing professional to develop a marketing kit
 - i) Wayne states he, Jack & Brenda Callaghan will work on marketing piece
- b) Update on the Donor Appreciation Reception
- c) Mika Timura and parents invited to Gala with proviso that Mika will speak about scholarships at the Gala

13) Gala Committee Report

- a) Wayne reports Debbie Brassell, Pepper Richardson, Chris Gurnick and Patty Lombardo will be on the gala committee with previously appointed board members
- b) Need someone to take charge of the procuring and cataloging Auction items
- c) Safety signs

14) Old Business

- a) LED Safety Signs have been ordered
- b) The vacation Bible School flowering planting a big success.
 - i) J&J Greenhouse donated flowers
- c) Clock Tower Update
 - i) Trustees have approved project
 - ii) Dave Wenzel agrees to do an artist’s rendering for Clock Project
 - iii) Motion by Don to commission Dave Wenzel to provide an oil painting of the Clock Wall which will then be auctioned off at the Fall Gala. Seconded by Dennis
 - 1. Vote: 8 For, 0 Against, motion PASSED
 - iv) Wayne presents LED lighting quote from Outdoor Lighting Perspectives

Columbia Community Foundation
Minutes: Board of Directors Meeting 7/10/2013

Page 3 of 3

1. Motion by Dennis to approve, Seconded by Patty
 2. Vote: 9 For, 0 Against motion passes unanimously
- d) Office printer update, no motion made on vendor proposal
Frank volunteers to help Jack chose a printer and make recommendation to the board
- e) Wrap up of Homecoming Booth
- 15) Motion to Adjourn by Frank, Second by Pamala
- i) Vote: Unanimous by acclamation MEETING ADJOURNED